Miami Dade College

Course Description
BSC1949 | Co-op Work Experience | 3 credits

This is a course designed to provide training in a student's field of study through work experience. Students are graded on the basis of documentation of learning acquired as reported by student and employer. Prerequisite: Department approval. (3 credits)

Course Competencies

Competency 1:
The student will demonstrate knowledge of workplace practices and procedures by:
- Conducting in field work in an organizational setting.
- Using the organization's tools and technology to
- complete assigned tasks and projects.
- Complying with the organization's standard operating procedures.
- Employing the organization's security and confidentiality policies and procedures.
- Communicating with professional role models and potential mentors who can provide guidance, feedback, and support.
- Building learning focused relationships that enable confidence, development and ability to ask questions.

Learning Outcomes
- Critical thinking
- Ethical Issues
- Computer / Technology Usage

Competency 2:
The student will demonstrate knowledge of business related activities performed in a workplace environment by:
- Developing and improving business skills in science communication, technology, quantitative reasoning, and teamwork.
- Obtaining professional development by completing tasks and projects assigned by a supervisor in accordance with the organization's standards and practices.
- Developing interpersonal and work group skills in an organizational setting.
- Presenting completed projects to employees and/or supervisors orally and in writing

Learning Outcomes
- Critical thinking
- Ethical Issues
- Computer / Technology Usage

Competency 3:
The student will demonstrate knowledge of workplace professionalism by:
- Recognizing and exhibiting professional appearance, demeanor, honesty, integrity, responsibility, initiative, respect, confidentiality, and ethical work habits.
- Identifying and adapting to the organization's culture.
- Interacting with individuals in a multi-ethnic/multi- cultural organizational setting.
- Examining and adhering to the organization's code of conduct.
- Recognizing the importance of ethical behavior in the workplace

Learning Outcomes
- Critical thinking
- Ethical Issues
- Computer / Technology Usage